

The logo for Applicant-Screening.com is centered at the top of the page. It features the text "Applicant-Screening.com" in a blue, sans-serif font, with "Applicant-" in a slightly lighter shade than "Screening.com". The text is enclosed within a dark blue, horizontally-oriented oval shape that has a subtle gradient and a slight shadow effect.

207 Crystal Grove Blvd. Lutz, FL 33548
Phone 800-757-0906 Fax 800-313-4401

Re: Membership Packet

Dear Prospective Client,

Enclosed please find our **Membership Application / Service Agreement** and **Permissible Purpose Disclosure**. You will need to completely fill out all of the information contained on each form to be compliant with Credit Bureau Policy. This extra information requirement is due to increased identity fraud, which has had a direct impact on the major credit repositories (Trans Union, Equifax and Experian).

In an effort to curtail access to credit information by unauthorized users this certification is not only essential but is required. All consumer reporting agencies must certify their clients as being legitimate and having permissible purpose under the Fair Credit Reporting Act. This unfortunately necessitates additional paperwork, on the client as well as the consumer reporting agency.

Please don't allow this to stress you, all the certification work will be done by our office, once you have completed signed and mailed back the original agreements. It is very important that you do this as soon as possible so that our records are complete and we can list you as compliant with Credit Bureau policy and the FCRA.

If you have any questions, on any of the forms, please do not hesitate to contact our office and ask for Debi McKenna Ext. 100 or Joel Wavelet Ext. 134.

Sincerely,

Richard Guastella
VP Marketing

Membership Application / Service Agreement

Company Name: _____ Doing Business As: _____

Contact Name: _____ Title: _____

Company Main Phone: _____ Company Main Fax: _____ Answering Service ___Yes ___No

Physical Address: _____
Street City State County Zip

Billing Address (if different): _____
Street/PO Box City State County Zip

Person in Charge of Accounts Payable _____ Accounts Payable Phone _____

Nature of Business: _____ Date Established: _____

Is the applicant engaged in the underwriting of insurance? ___Yes ___No

Is the company licensed or providing service as an attorney or detective/investigative agency? ___Yes ___No
If yes, indicate which: _____

Does the company intend to resell or release information from the consumer credit report to a third party? ___Yes ___No

Will the company, or does the company provide credit repair or credit counseling services for a fee? ___Yes ___No

Complete for Sole Proprietor or Partnership (Circle which):

Owner Name: _____

Resident Address: _____
Street City State County Zip

Social Security #: _____ Signature: _____

Owner Name: _____

Resident Address: _____
Street City State County Zip

Social Security #: _____ Signature: _____

Complete for Corporation:

Officer Name: _____ Title: _____

Officer Name: _____ Title: _____

Officer Name: _____ Title: _____

Federal Tax ID #: _____

Membership Application / Service Agreement

Bank Information

Name of Bank _____ Address _____

Bank Phone Number _____

Business Checking Account Information:

Name of Account _____ Account Number _____

Business References: (Provide three references)

1.) Business Name: _____ Bus. Phone _____

Contact Name: _____

2.) Business Name: _____ Bus. Phone _____

Contact Name: _____

3.) Business Name: _____ Bus. Phone _____

Contact Name: _____

____ I agree to notify Applicant-Screening.com Inc. of the termination of an employee or their access privileges. Applicant-Screening.com Inc. will make changes to employee roster only during regular business hours.

____ I accept that it is the responsibility of my authorized employees to furnish Applicant-Screening.com Inc. with complete and accurate data such as Applicant Name, Addresses including zip code, Social Security Number, etc... In the event that Applicant-Screening.com Inc. is furnished with inaccurate or incomplete data, Applicant-Screening.com Inc. assumes no responsibility for inaccurate or incomplete reports returned to the authorized employee.

____ I accept that Applicant-Screening.com Inc. reserves the right to charge 10% per month interest on outstanding balances over 60 days. I also agree to pay collection costs and attorneys fees in the event of default of this agreement.

____ I certify that when requesting credit information from Applicant-Screening.com Inc., I have a signed authorization from each applicant and will retain authorization on record for a period of not less than three (3) years. At all times, I will be able to produce authorization signatures when requested by Applicant-Screening.com Inc. or by Subpoena.

____ I agree if I choose to utilize the point scoring system provided by Applicant-Screening.com Inc., that I have defined the criteria for accepting and rejecting applicants and that I have the sole responsibility for all applicant selection and rejection decisions.

____ I understand that violation of the Fair Credit Reporting Act may constitute a punishable Federal offense and that other Local, State and Federal laws may govern my access and use of credit information. Applicant-Screening.com Inc. may terminate my access to Credit information without notice.

____ Applicant-Screening.com Inc., agrees to use it's best efforts to gather information from sources deemed reliable and to report information accurately. I agree that under no circumstances will Applicant-Screening.com Inc. be liable for errors or omissions or for any consequential damages however arising including damages arising from the use or misuse of credit information. I agree to indemnify Applicant-Screening.com Inc. and hold Applicant-Screening.com Inc. harmless from any claims that may arise from the information released. Applicant-Screening.com Inc. will furnish credit reports solely based on that indemnification. Applicant-Screening.com Inc. does not recommend or make any credit granting decisions.

_____ The initial term of the Agreement shall be for (1) year. Thereafter, the term shall continue on a year to year basis. This Agreement may be terminated by either Applicant-Screening.com, Inc or Client upon giving (30) days written notice by U.S. mail or fax. Client may terminate this Agreement in the event that Client loses the ownership of the property or the management contract for the property covered by this Service Agreement. Application Processing Service, Inc. may terminate the Agreement in the event Client fails to make required payments or fails to comply with any other provisions of the Agreement within (30) days after written notice from Application Processing Service, Inc.

_____ I understand and agree that this contract constitutes all agreements and conditions of reporting, present and future, and applies to all types of reports, including all types of checking services and bulletins, made by Applicant-Screening.com, Inc., and affiliate companies. No changes in this agreement may be made except by consent in writing.

I certify that the information provided on this application is true. I understand by the signature below, that you have my permission to pull a personal credit report on owners of this company in connection with approval of this application.

Signature: _____ Date: _____

Print Name: _____ Title: _____

This application is not complete unless it is accompanied by the following supporting documentation:

Company accounts must submit one of the following:

- A Business License, A State Registered License, A Real Estate License or a Business Tax Statement.

Sole Owner of Property Must submit one of the following:

- Proof of ownership such as Title, Deed or Property Tax Documents for each property.

Return your signed application and documentation to : ASC, 207 Crystal Grove Blvd. Lutz, FL 33548

Employment Permissible Purpose Disclosure

1. Reseller has access to consumer reports from one or more consumer credit reporting agencies.
2. Subscriber is a _____ and has a need for consumer credit information in connection with the evaluation of individuals for employment, promotion, reassignment or retention as an employee ("Consumer Report for Employment Purposes").
3. Subscriber shall request Consumer Report for Employment Purposes pursuant to procedures prescribed by Reseller from time to time only when it is considering the individual inquired upon for employment, promotion, reassignment or retention as an employee, and for no other purpose.
4. **Subscriber certifies that it will not request a Consumer Report for Employment Purposes unless:**
 - A. **A clear and conspicuous disclosure is first made in writing to the consumer before the report is obtained, in a document that consists solely of the disclosure, that a consumer report may be obtained for employment purposes;**
 - B. **The consumer has authorized in writing the procurement of the report; and**
 - C. **Information from the Consumer Report for Employment Purposes will not be used in violation of any applicable federal or state equal employment opportunity law or regulation.**
5. **Subscriber further certifies that before taking adverse action in whole or in part based on the Consumer Report for Employment Purposes, it will provide the consumer:**
 - A. **A copy of the Consumer Report for Employment Purposes; and**
 - B. **A copy of the consumer's rights, in the format approved by the FTC, which notice shall be supplied to Subscriber by Reseller.**
6. Subscriber agrees that it shall use Consumer Report for Employment Purposes only for a one-time use, and to hold the report in strict confidence, and not to disclose it to any third parties not involved in the current employment decision.
7. Subscriber will maintain copies of all written authorizations for a minimum of three (3) years from the date of inquiry.
8. With just cause, such as delinquency or violation of the terms of this contract or a legal requirement, Reseller may, upon its election, discontinue serving the Subscriber and cancel this Agreement immediately.

Company Name

For : **Applicant-Screening.com, Inc.**

Signature Title

Signature Title

Date

Date